



®

BUILDER INFORMATION SYSTEM

Forms Division



Checks & Forms for

BIS® Software
www.bisformsdivision.com
888.629.9640





BUILDER INFORMATION SYSTEM

Forms Division

Dear BIS® Software User:

Congratulations on your BIS® Software.

BIS® Forms Division serves its customers with the highest level of customer satisfaction, competitive pricing and excellent quality. We offer you a complete line of forms, stock or litho printed at one of our 5 manufacturing locations around the country which reduces freight costs.

Each format has been carefully designed and is **EXCLUSIVELY** guaranteed to perfectly align with your BIS® Software. We unconditionally guarantee that the checks and forms you receive will be the highest quality, produced on premium paper and will have the most robust security features available.

Ordering checks and forms couldn't be easier. You can order your checks, forms and tax forms on our website www.bisformsdivision.com, 24/7. Or our courteous and knowledgeable Customer Service Representatives are waiting for your call at 888-629-9640, between the hours of 7am to 5pm Pacific time.

We would like to be your exclusive source for all of your BIS® Software printed forms and checks.

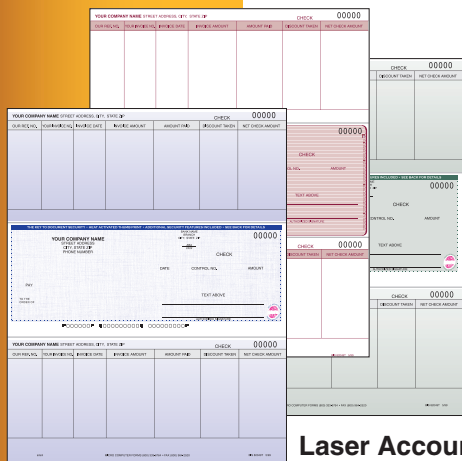
Thank you,
BIS® Forms Division
888-629-9640

Total Satisfaction Guarantee We guarantee that your BIS® Software forms will be printed error-free, will work in your printer, and will align with your software the first time or we will cheerfully reprint your order or refund your money.

CHECKS LASER

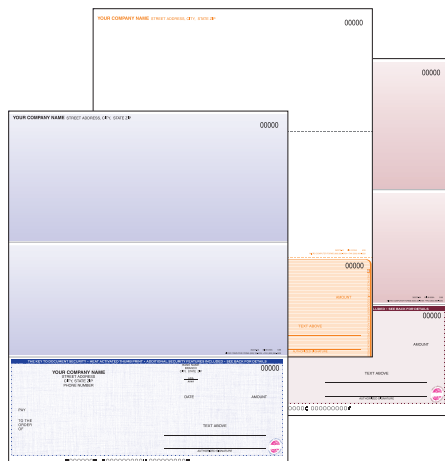
These laser checks are compatible with the latest BIS® version. We offer you the choice of either our Limited (the most economical), Copy Alert or Economy check lines.

BIS 82049



Laser Accounts Payable Check

BIS 81039



Laser Payroll Check

Limited

(our most economical choice)

- Size 8 1/2" x 11"
- 3 background styles, Marble; Linen; Shell
- Available in your choice of 20 ink colors
- Black ink imprint
- Add your logo at no additional cost (no screens allowed)

Economy

- Size 8 1/2" x 11"
- Available in your choice of 20 ink colors
- Add your logo at no additional cost
- Security features

LIMITED OR ECONOMY FORMATS – STUBS CAN BE WHITE OR SCREENED

Copy Alert

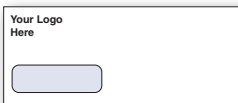
- Size 8 1/2" x 11"
- 5 stock paper colors: Blue, Green, Burgundy, Brown or Purple
- Black ink imprint only
- Features Optical Deterrent Technology
- Will protect your check from unwanted duplication and manipulation on the majority of today's color copiers, black & white copiers and scanners

Compatible Window Envelopes

Remember to order a compatible window envelope with with or without security tint.



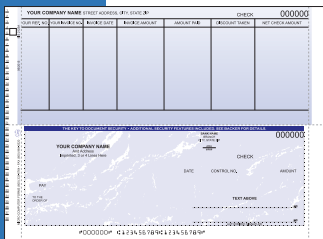
**BIS 597 (Self Seal)
Checks Only
Double Window
Security Tint**



**#9 or #10
Single Window
1 Color Imprint
With or without -
Security Tint**

CHECKS CONTINUOUS

These continuous checks are compatible with the latest BIS® version. We offer these as Limited (the most economical) only.



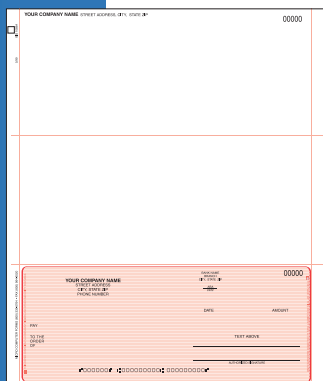
BIS 2125 Continuous Accounts Payable Check

- 1, 2 or 3 Part NCR
- This check available in Limited only.

Limited

(our most economical choice)

- Size 9 1/2" x 7"
- 3 background styles, Marble; Linen; Shell
Available in your choice of 20 ink colors
- Black ink imprint
- Add your logo at no additional cost
(no screens allowed)



BIS 1098 Continuous Payroll Check

- This check available in Limited only.

Limited

(our most economical choice)

- 1 part
- Size 9 1/2" x 11"
- 3 background styles, Marble; Linen; Shell
Available in your choice of 20 ink colors
- Black ink imprint
- Add your logo at no additional cost
(no screens allowed)

Remember to order a compatible window envelope with security tint.



BIS 597 (Self Seal) Checks Only Double Window Security Tint

FORMS LASER & CONTINUOUS

These laser and continuous forms are compatible with the latest BIS® version.



BIS 968

Purchase Order

- Size 8 1/2" x 11" - Laser - BIS 89029
- Size 9 1/2" x 11" - Continuous - BIS 968
- 1 part - Laser
- 2 & 3 part - Continuous
- Add your logo at no additional cost
- Available in your choice of 20 ink colors

BIS 89029

BIS 969

Sales Order

- Size 8 1/2" x 11" - Laser - BIS 89030
- Size 9 1/2" x 11" - Continuous - BIS 969
- 1 part - Laser
- 2 & 3 part - Continuous
- Add your logo at no additional cost
- Available in your choice of 20 ink colors

BIS 89030

FORMS LASER & CONTINUOUS

These laser and continuous forms are compatible with the latest BIS® version.

BIS 4151

The form is titled "INVOICE" and includes fields for "YOUR COMPANY NAME", "CITY, STATE, ZIP", and "PHONE NUMBER". It features a table for "ACCOUNT NO.", "INVOICE DATE", "INVOICE NO.", "INVOICE DATE", "INVOICE NO.", and "INVOICE DATE". The form is designed for laser and continuous printing.

Accounts Receivable Invoice

- Size 8 1/2" x 11" - Laser - BIS 84046
- Size 9 1/2" x 11" - Continuous - BIS 4151
- 1 part - Laser
- 2 & 3 part - Continuous
- Add your logo at no additional cost
- Available in your choice of 20 ink colors



BIS 84046

Accounts Receivable Billing Statement

- Size 8 1/2" x 11" - Laser - BIS 83422
- Size 9 1/2" x 11" - Continuous - BIS 3127
- 1 part - Laser
- 2 part - Continuous
- Add your logo at no additional cost
- Available in your choice of 20 ink colors

BIS 3127

The form is titled "STATEMENT" and includes fields for "YOUR COMPANY NAME", "STREET ADDRESS", "CITY, STATE, ZIP", and "PHONE NUMBER". It features a table for "REFERENCE", "DATE", "CODE", "DESCRIPTION", "AMOUNT", "BALANCE", "REFERENCE", "CODE", and "AMOUNT". The form is designed for laser and continuous printing.

The form is titled "STATEMENT" and includes fields for "YOUR COMPANY NAME", "STREET ADDRESS", "CITY, STATE, ZIP", and "PHONE NUMBER". It features a table for "REFERENCE", "DATE", "CODE", "DESCRIPTION", "AMOUNT", "BALANCE", "REFERENCE", "CODE", and "AMOUNT". The form is designed for laser and continuous printing.

BIS 83422

Tax Forms

We also offer **IRS Approved Tax Forms**. You can order them on our website www.bisformsdivision.com or call our Customer Service Representatives at **888-629-9640**.

BIS® CHECK FEATURES

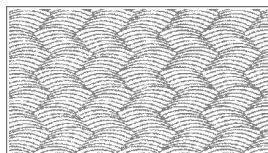
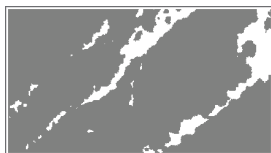
Limited



Limited is our offering of preprinted laser check stock which is litho imprinted in dense black ink. Available in three (3) pantograph options and twenty (20) different ink colors, Limited provides a rich custom look at a non-custom price. All Limited laser check products are Check 21 compliant. Our checks are compliant with all the current regulations.

Professional, secure... and economically priced!

Features Include

- Three pantograph options (marble, linen & shell)



-  Thermochromatic "safe" icon with enhanced visibility
-  Original document security backer (padlock icon & security features listed)
- Warning border
- Microprint border
- Level 1 security paper (invisible fluorescent fibers viewable under black light, chemically reactive & UV dull)
- Imprinted in dense black ink
- Available in any of our 20 standard ink colors - top, middle or bottom

Twenty Color Choices



Black



PMS 423
Grey



PMS 175
Dark Brown



PMS 471
Sienna



PMS 464
Med Brown



Reflex Blue



Process Blue



PMS 281
Navy



PMS 300
Blue



PMS 314
Teal



PMS 151
Orange



PMS 185
Red



Warm Red



PMS 348
Green



PMS 342
Dark Green



PMS 201
Maroon



PMS Yellow



PMS 208
Wine



PMS 209
Burgundy



PMS 262
Purple

Visit our website at: www.bisformsdivision.com



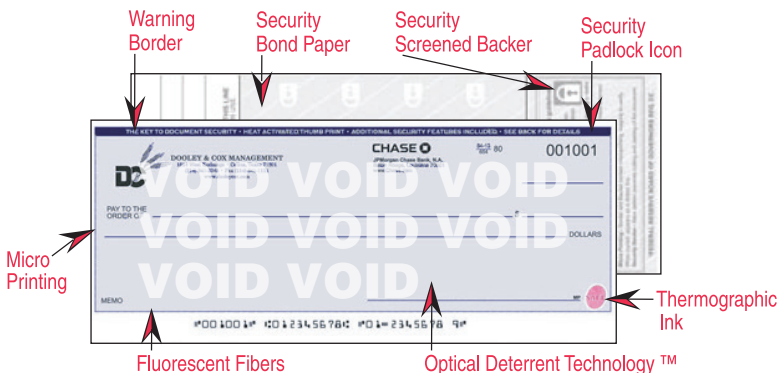
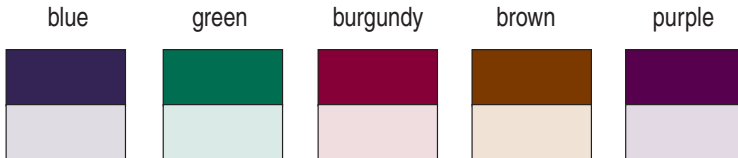
Copy Alert™ Security Features

Copy Alert™ is a high security check paper for your software compatible and custom checks. Copy Alert™ offers the best security features and copying deterrents in its' class.

Copy Alert™ features Optical Deterrent Technology, a hidden word technology that performs second to none! This unique flat screen pantograph easily detects a forged copy, by voiding the face of the check.

Technology today can provide anybody the tools necessary to fraudulently duplicate and manipulate your checks and confidential documents. Physical and chemical document tampering still occurs, however, color copiers, scanners and PC's are now the counterfeiter's weapons of choice. Copy Alert™ featuring ODT™ will protect your checks from unwanted duplication and manipulation on the majority of today's color copiers, black and white copiers and scanners.

This high security Copy Alert™ Check Stock is available in both continuous and laser formats. We also offer the laser format in a non-imprinted format to accommodate our customers. This non-imprinted check stock is available in five colors blue, green, burgundy, brown, purple and includes all Copy Alert™ security features.



ECONOMY CHECKS

Printed in your choice of 20 Colors

 Black	 PMS 423 Grey	 PMS 175 Dark Brown	 PMS 471 Sienna	 PMS 464 Med Brown
 Reflex Blue	 Process Blue	 PMS 281 Navy	 PMS 300 Blue	 PMS 314 Teal
 PMS 151 Orange	 PMS 185 Red	 Warm Red	 PMS 348 Green	 PMS 342 Dark Green
 PMS 201 Maroon	 PMS Yellow	 PMS 208 Wine	 PMS 209 Burgundy	 PMS 262 Purple

Bleed Through Arabic Numbering

Available for continuous checks only. The red Arabic number will now “bleed through” to the back of your check thus verifying its’ authenticity. **No Additional Charge.**

Micro Print Signature Line

Type printed so small that it appears to be a solid line. You can specify what copy to use or we will default to the signature line used below. **No Additional Charge.**

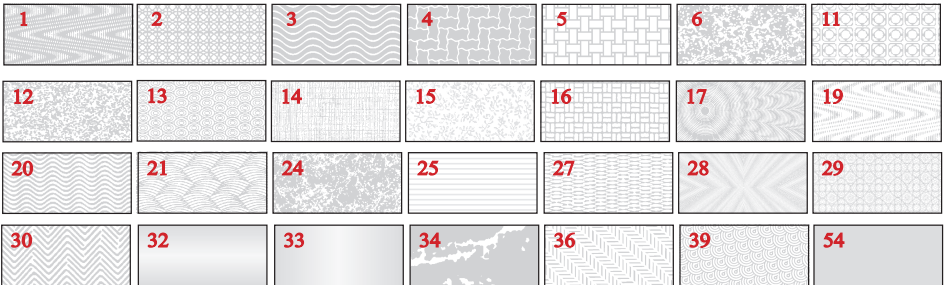
MP

SECURITYCHECKSECURITYCHECK

Regulation Endorsement Backer

Available for continuous and laser checks. **No Additional Charge.**

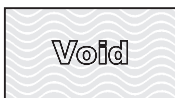
Background Patterns



New ODT™ Void Check Backgrounds

Security Check “VOID” backgrounds are available on check orders, featuring our new Optical Deterrent Void Backgrounds. The word VOID appears in multiple locations when copied or scanned on most equipment. Optical Deterrent Technology™ (ODT™) works most effectively when used with the following standard ink colors: Black, Reflex Blue, 201 Maroon, 175 Brown, 342 Forest Green, 209 Burgundy and 281 Navy. The use of other ink colors may reduce the overall effectiveness of the technology. **Add 7% to the cost of the check order.**

Hidden Word Void Patterns



3 Void



4 Void



6 Void



24 Void



The Common Sense Approach To Document Security. . .

Document Security Features

This Security Check Program is the common sense approach to document security. We have has several features to choose from:

- Void Check Backgrounds featuring Optical Deterrent Technology™ (ODT™).
- Your Choice Of 3 Levels Of Security Paper.
- Choice Of Warning Borders With Padlock Icon.
- Bleed Through Arabic Numbering Available On Continuous Checks.
- Micro Printing Available With MP Icon.

Security Paper Options

Providing basic protection up to the ultimate in high security check papers. You can choose from Security Bond, Check Protect Safety Paper and Security Bond Plus.

SECURITY BOND - Standard on all orders. **No Additional Charge.**

Features: fluorescent fibers, chemical reactive brownstain, ink eradicator reaction, UV dull.

CHECK PROTECT SAFETY PAPER **Add \$11.00 Per Order**

Features: artificial watermark, fluorescent fibers, basket weave pattern, ink eradicator reaction, UV dull.

SECURITY BOND *plus* **Add \$15.00 Per Order.**

Features: true watermark, fluorescent & visible fibers, ink eradicator reaction, UV dull.

Warning Border Options

Our warning borders feature Border F with reverse type and your choice of a warning text. See samples below. **No Additional Charge.**

ORIGINAL CHECK HAS A COLORED BACKGROUND PRINTED ON CHEMICAL REACTIVE PAPER

F1 - ORIGINAL CHECK HAS A COLORED BACKGROUND PRINTED ON CHEMICAL REACTIVE PAPER

F2 - ORIGINAL CHECK IS PRINTED ON CHEMICAL REACTIVE PAPER AND HAS MICRO PRINTING IN THE SIGNATURE LINE

F3 - ORIGINAL CHECK HAS MICRO PRINTING IN THE SIGNATURE LINE AND RED CHECK NUMBERS IMAGE THROUGH TO THE BACK OF THE SHEET

F4 - THIS CHECK IS VOID IF MICRO PRINT SIGNATURE LINE IS UNREADABLE UNDER MAGNIFICATION

F5 - ORIGINAL CHECK HAS AN ARTIFICIAL WATERMARK ON REVERSE SIDE - HOLD AT AN ANGLE TO VIEW

F6 - THE FACE OF THIS CHECK HAS A SECURITY VOID BACKGROUND PATTERN - DO NOT CASH IF VOID IS VISIBLE

F7 - THIS CHECK IS PRINTED ON CHEMICAL REACTIVE PAPER WHICH CONTAINS A WATERMARK - HOLD UP TO A LIGHT TO VIEW

BIS® FORMS DIVISION FAST SERVICE ORDER FORM

1 SOLD TO:		2 SHIP TO:	
Is mailing address correct? Make corrections here. DO NOT USE FOR PRODUCT PRINTING INFORMATION.		Fill in only if different from billing address at left. Do not use a P.O. Box number.	
CHECK HERE IF NEW <input type="checkbox"/>		CHECK HERE IF NEW <input type="checkbox"/>	
FIRM NAME		FIRM NAME	
ATTENTION (PERSON ORDERING)		ATTENTION (PERSON ORDERING)	
STREET ADDRESS		STREET ADDRESS	
CITY		CITY	
STATE		STATE	
ZIP CODE		ZIP CODE	
PHONE () -		FLOOR, ROOM or SUITE NUMBER	
FAX () -		ZIP CODE	

FORM NO.	NO. PARTS (ONE)	QUANTITY	DESCRIPTION	I WOULD LIKE MY FORMS/CHECKS TO BE PRINTED IN THE INK COLOR BELOW				COPY ALERT CHECK (OPTIONAL)	CHECK BACKGROUND NUMBER	USE LOGO	CHECK NUMBERS START AT	SIGNATURE LINES	ARABIC NUMBER TO BE ON	SECURITY FEATURE	PRICE
	Laser			<input type="checkbox"/> BLACK	<input type="checkbox"/> GREY	<input type="checkbox"/> D.K. BROWN	<input type="checkbox"/> SIENNA	<input type="checkbox"/> MED. BROWN							
	2 NCR		<input type="checkbox"/> A/P CHECK	<input type="checkbox"/> REFLEX BLUE	<input type="checkbox"/> PROCESS BLUE	<input type="checkbox"/> NAVY	<input type="checkbox"/> BLUE	<input type="checkbox"/> TEAL	<input type="checkbox"/> BLUE	<input type="checkbox"/> YES		<input type="checkbox"/> ONE	<input type="checkbox"/> CHECK ONLY		
	3 NCR		<input type="checkbox"/> P/R CHECK	<input type="checkbox"/> REFLEX ORANGE	<input type="checkbox"/> PROCESS ORANGE	<input type="checkbox"/> WARM RED	<input type="checkbox"/> MAROON	<input type="checkbox"/> PURPLE	<input type="checkbox"/> BROWN	<input type="checkbox"/> NO		<input type="checkbox"/> TWO	<input type="checkbox"/> CHECK & STUB(S)		
	Laser			<input type="checkbox"/> BLACK	<input type="checkbox"/> GREY	<input type="checkbox"/> D.K. BROWN	<input type="checkbox"/> SIENNA	<input type="checkbox"/> MED. BROWN							
	2 NCR		<input type="checkbox"/> A/P CHECK	<input type="checkbox"/> REFLEX BLUE	<input type="checkbox"/> PROCESS BLUE	<input type="checkbox"/> NAVY	<input type="checkbox"/> BLUE	<input type="checkbox"/> TEAL	<input type="checkbox"/> BLUE	<input type="checkbox"/> YES		<input type="checkbox"/> ONE	<input type="checkbox"/> CHECK ONLY		
	3 NCR		<input type="checkbox"/> P/R CHECK	<input type="checkbox"/> REFLEX ORANGE	<input type="checkbox"/> PROCESS ORANGE	<input type="checkbox"/> WARM RED	<input type="checkbox"/> MAROON	<input type="checkbox"/> PURPLE	<input type="checkbox"/> BROWN	<input type="checkbox"/> NO		<input type="checkbox"/> TWO	<input type="checkbox"/> CHECK & STUB(S)		
	Laser			<input type="checkbox"/> BLACK	<input type="checkbox"/> GREY	<input type="checkbox"/> D.K. BROWN	<input type="checkbox"/> SIENNA	<input type="checkbox"/> MED. BROWN							
	2 NCR		<input type="checkbox"/> MARBLE	<input type="checkbox"/> REFLEX BLUE	<input type="checkbox"/> PROCESS BLUE	<input type="checkbox"/> NAVY	<input type="checkbox"/> BLUE	<input type="checkbox"/> TEAL	<input type="checkbox"/> GREEN	<input type="checkbox"/> YES		<input type="checkbox"/> ONE	<input type="checkbox"/> CHECK ONLY		
	3 NCR		<input type="checkbox"/> LINES	<input type="checkbox"/> REFLEX ORANGE	<input type="checkbox"/> PROCESS ORANGE	<input type="checkbox"/> WARM RED	<input type="checkbox"/> MAROON	<input type="checkbox"/> PURPLE	<input type="checkbox"/> BROWN	<input type="checkbox"/> NO		<input type="checkbox"/> TWO	<input type="checkbox"/> CHECK & STUB(S)		
			<input type="checkbox"/> SHELL	<input type="checkbox"/> YELLOW	<input type="checkbox"/> WINE	<input type="checkbox"/> WINE	<input type="checkbox"/> MAROON	<input type="checkbox"/> PURPLE	<input type="checkbox"/> PURPLE	<input type="checkbox"/> YES					
BIS 597			DOUBLE WINDOW ENVELOPE												
Self-Seal Envelope Checks Only															
<input type="checkbox"/> #10 Env			SINGLE WINDOW ENVELOPE												
<input type="checkbox"/> #9 Env			1 Ink Color Imprint												

Please Enclose A Strike Sheet With Each New Laser Invoice Order

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ACCOUNT NO. _____ NAME ON CARD: _____ EXP. DATE: _____					
<input type="checkbox"/> DISCOVER	<input type="checkbox"/> CHECK ENCLOSED				
SIGNATURE X _____					
For all new orders please, enclose a voided bank check or completed bank MICR specification sheet with your computer checks? (NO DEPOSIT SLIPS)					
1	PLEASE CHECK! Have you checked the accuracy and legibility of your logo and imprint information for ordering computer checks?				
SUB TOTAL					
ADD 10 % FREIGHT PLUS \$7.95 HANDLING.					
ADD YOUR STATES SALES TAX HERE					
TOTAL ENCLOSED					

MANUFACTURING LOCATION



**To Provide You, The BIS® Customer,
With The Most Expedient Delivery**

- Exceptional Quality
- Premium Papers
- Competitive Pricing
- 20 Ink Colors
- Expedient Deliveries
- Outstanding Service

Call us today for all your business products.



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INFORMATION
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